

MEETING MINUTES – Architecture Oversight Committee (AOC)

Date of Meeting: Wednesday, May 28, 2008
Time and Location: 10:00 a.m. – 12:00 p.m. State Data Center; 4430 Broad River Road; Conference Room 105
Minutes Prepared By: Joy Stagg

1. Attendance at Meeting

Randy Byars, Division of Insurance & Grants Services
Scott Houston, Comptroller General
Dr. Bob Cape, College of Charleston (via conference call)
Jay Rolin, Department of Vocational Rehabilitation
Rod Davis, Department of Health and Human Services
David O'Berry, Department of Probation, Parole and Pardon Services
John Ward, Department of Public Safety
Jim Scurry, Department of Natural Resources
Mike Garon, Department of Revenue
Rolf Dolder, Department of Motor Vehicles
Pat O'Cain (CIO), *Chairman*

2. Meeting Agenda

1. Welcome & Review Minutes
2. Presentation Services Disciplines
3. Project Management Ethics

3. Meeting Notes, Decisions, Issues

Pat O'Cain opened the meeting. Motion was made to adopt the minutes from the last meeting. Motion was made to adopt the agenda.

Presentation Services Disciplines – Doug Drenning, CIO

- Doug gave an update on IT Taxonomy and the following Disciplines: Presentation Services Domain Profile, Minimum Desktop Hardware, Minimum Laptop Hardware, Client Operating Systems, Desktop Productivity Tools, Computer Accessibility, and Web Accessibility. Doug also provided the new website address for the enterprise architecture website scea.sc.gov. The Committee accepted all of the disciplines as presented and/or amended.

Project Management Ethics – Barbara Bailey, General Services with B&CB

- Barbara gave an update on the key developments for PM Ethics initiative, which included development of a PM Code of Ethics, develop PM Bylaws, develop policies and procedures, develop training program, and goals for moving forward. The AOC recommended that the Ethics Committee communicate with the Ethics Commission and SCOPE to determine overlap or any existing policies.

Statewide Strategic IT Plan Briefing – Pat O'Cain, CIO

- Pat gave an update on the status of the development of the Statewide Strategic IT Plan.

Meeting was adjourned at 11:15 a.m.

4. Action Items

Action	Assigned to	Due Date
a.		

5. Next Meeting

Date: June 25, 2008
Time: 10:00 a.m.
Location: Confm 105
Agenda: TBD